

## **Compton Village Homeowners Association Pool Registration Procedures**

In order to utilize the pool this season, please complete the Pool registration form along with the required documentation and:

1. Mail it along with a **self-addressed stamped envelope** to: Compton Village HOA, 14401 Compton Village Drive, Centreville VA 20121. OR
2. Drop your forms off in the mail slot at the Compton Village HOA office. OR
3. Scan and e-mail your forms to [comptonvillage@verizon.net](mailto:comptonvillage@verizon.net).

Please keep in mind the following items:

- Access will not be granted to any person without a valid pool pass.
- Pool passes will not be issued and/or privileges may be suspended if the homeowner(s) account is past due or there are outstanding architectural violation(s) on the property.
- Visitor passes from previous years cannot be redeemed for 2018 visitor passes.

Any and all violations must be resolved, registration requirements met, and registration materials received no later than May 17, 2018 in order to receive passes by opening day.

Every child in the household, seventeen (17) years and younger, must be listed on the Pool Registration Form. Children under (5) do not require a pool pass.

If you, as a Homeowner/Landlord, wish to transfer your privileges to your lessee, complete the Homeowner Transfer portion, and then forward this packet to your lessee as soon as possible. After the lessee has completed their portion, the application should be sent to the Compton Village HOA. Owners must ensure that a current copy of the lease is on file with the management office. Passes will not be issued until the lease is on file. Passes will be issued to the owner unless the owner specifically waives that right.

### **Guest Passes**

All guests must be registered at the Guard's desk before entering the bathhouse. Compton Village membership cards, guest passes and child care provider guest passes are the property of Compton Village Homeowners Association Governance and are not transferable.

- **10 Punch Guest Pass:** Each unit in Compton Village applying for pool facility pass cards shall receive one (1) ten-punch guest pass card. The guest pass card shall be punched for each guest age six (6) and older, upon each admittance to the pool facility. After ten (10) punches have been taken from the guest pass card, an additional pass card may be purchased for \$20.00 (check only) from the On-site Director during office hours. Please see pool rules for pool parties.
- **Child Care Provider Guest Pass:** A Childcare Provider Guest Pass may be purchased for \$50 (check only — no cash accepted). This pass is valid for the entire season. One pass is allowed per family. This pass is transferred if there is a change in child care. The

pass allows a child care provider use of the pool facilities when supervising their employer's children or when they are accompanied by their employer.